

WEST BLOOMFIELD TOWN BOARD
Organizational Meeting & Regular Meeting
January 11, 2012

Present: Supervisor Champlin, Councilmen Evans, Hagen, Harman, Skiba
Also Present: Town Clerk Mary Grundman, Highway Superintendent Jim Powers, Code Enforcement Officer Scott Storke, Bookkeeper Sarah O'Brien

Supervisor Champlin opened the Organizational Meeting at 7:00.

RESOLUTION #1

Appointments

Supervisor Champlin offered the following appointments for the Board's approval. Councilman Hagen made the motion to approve, seconded by Councilman Harman.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that the following appointments are approved.

| | |
|------------------------------------|---------------------------------|
| Code Enforcement Officer | Scott Storke |
| Attorney | David Anderson |
| Engineers | Chatfield & Larsen |
| Bookkeeper | Sarah O'Brien |
| Health Officer | Deborah Woodruff |
| Historian | Pat Talley |
| Court Clerks | Mary Converse & Michelle Boothe |
| Secretary Planning & Zoning | Debbie MacDowell |
| Custodian | Laurie Cheesman |
| Records Management Officer | Mary Grundman |
| Planning Board Chair | Todd Campbell |
| Zoning Board Chair | Larry Houck |
| Ontario County Planning Board Rep. | Richard DelVecchio |
| Legal Newspaper | Daily Messenger |
| Official Bank | Canandaigua National |

Deputies

Supervisor Champlin advised the Board that the following people have been chosen as Deputies and are not required to be approved by the Board.

Deputy Town Supervisor – Richard DelVecchio
Deputy Highway Superintendent – Alan Miller
Deputy Town Clerk – Sue Boardman

RESOLUTION #2

Authorization for the Supervisor to place Town monies in interest bearing accounts

Supervisor Champlin asked for a motion to authorize the Supervisor to place Town monies in interest bearing accounts. Councilman Hagen made the motion, seconded by Councilwoman Evans.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that the Supervisor is authorized to place Town monies in interest bearing accounts.

RESOLUTION #3

Mileage

Supervisor Champlin asked the Board to approve the mileage rate paid to Town employees at .55 per mile. Councilwoman Evans made the motion, seconded by Councilman Skiba.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that the mileage rate paid to Town employees is .55 per mile.

RESOLUTION #4

Meeting Dates and Times

Supervisor Champlin asked the Board if they wanted to keep the meetings on the second and fourth Wednesday of each month at 7:00. Councilman Hagen made the motion, seconded by Councilwoman Evans.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that the Town Board will meet on the second and fourth Wednesday of each month at 7:00.p.m.

RESOLUTION #5

Hourly Rates

Supervisor Champlin asked the Board for the approval of the hourly rates, saying they are the same as last year. Councilwoman Evans made the motion to approve, seconded by Councilman Hagen.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that the hourly rates for the following positions remain the same as in 2011.

Highway MEO

Seasonal MEO

Deputy Highway & Water Supt.

Deputy Town Clerk

Court Clerks

Planning & Zoning Clerk

Custodian

RESOLUTION #6

Superintendent permission to use the material bid contracts from Livingston and Ontario Counties

Supervisor Champlin asked the Board if they wanted to authorize the Highway Superintendent to purchase from the material bid contracts for Livingston and Ontario Counties. Councilman Skiba made the motion, seconded by Councilman Hagen.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that the Superintendent is authorized to purchase from the Livingston and Ontario County material bid contracts.

RESOLUTION #7

Highway Expenditure Agreement

Highway Superintendent Powers distributed the highway expenditure agreement for the Board's approval saying that it's the same as in the 2012 budget. Councilman Skiba made the motion to approve, seconded by Councilman Harman.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that the Highway Expenditure Agreement is accepted. The Board signed the agreement.

RESOLUTION #8

Senior Citizens and Veterans Exemptions

Supervisor Champlin asked the Board if they wanted to change the Senior Citizen or Veteran's Exemptions from last year. Councilwoman Evans made the motion to keep them at the same rate as 2011, seconded by Councilman Harman.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that the Senior Citizens and Veterans Exemptions remain the same as in 2011.

RESOLUTION #9

Procurement Policy

Supervisor Champlin asked the Board if they wanted to change the procurement policy or leave it the same as last year. Councilman Skiba made the motion to keep it the same as last year, seconded by Councilman Hagen.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that the Procurement Policy will remain the same as in 2011.

Supervisor Champlin asked if there were any ideas or suggestions anyone wanted to bring up.

Someone suggested the meeting agenda be put on the Town's web site before the meetings. Councilman Hagen and Councilwoman Evans said they would like it before the meeting. By Monday noon before the meeting was suggested. There was discussion of the law requiring posting it to the web site and being able to change it if the Supervisor wanted to. The addition of waiver and a public comment item can be added.

Councilwoman Evans suggested the Board meetings be recorded. Councilman Skiba said that recording meetings was discussed at the training for newly elected officials. Supervisor Champlin asked Councilwoman Evans to look into it.

Supervisor Champlin introduced the two new Board members, Councilmen Harman and Skiba. He asked if there were any other comments. Councilman Skiba asked when the Supervisor wanted comments on the Committees and things the Supervisor handed out to the Board at a previous meeting. Supervisor Champlin said he would like to have committees work on things like annual audit, building & grounds maintenance and things like that to get the Board more involved. He said the list he handed out is from East Bloomfield and can be changed, but he wants the Board to volunteer or he will assign things for them to work on. Councilwoman Evans volunteered to work on Buildings and Grounds. Councilman Harman volunteered to work on Insurance and audits. Councilman Skiba volunteered to work on audits. Supervisor Champlin said he would take parks and recreation. Councilman Hagen said he would take personnel and town operations, Supervisor Champlin said he would help with that.

Supervisor Champlin asked if there was anything else. Councilman Hagen said he would take the WOLCDC meetings. Supervisor Champlin said the town is still looking for a business person to attend the meetings if anyone was interested. He explained what the WOLCDC is. Someone in the audience said they were interested and gave Councilman Hagen their card.

Councilman Hagen said the first draft of the Comprehensive plan is almost ready for the Town Board.

Supervisor Champlin asked for a motion to close the Organizational Meeting. Councilman Skiba made the motion, seconded by Councilman Hagen. At 7:35 the Organizational meeting was closed.

Supervisor Champlin opened the Regular Meeting at 7:35 with the Pledge of Allegiance. At 7:36 Supervisor Champlin asked for a motion to go into executive session to discuss pending litigation. Councilman Skiba made the motion, seconded by Councilman Hagen.

At 8:18 Councilwoman Evans made the motion to close the executive session and reopen the regular meeting, seconded by Councilman Harman.

RESOLUTION #10

Justice Reports

Supervisor Champlin asked for a motion to approve the Justice reports. Councilwoman Evans made the motion, seconded by Councilman Hagen.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that the Justice reports for December 2011 are approved.

Supervisors Report

The report was not discussed.

RESOLUTION #11

Highway Report

Superintendent Powers gave the Highway Report. Councilman Hagen made the motion to approve, seconded by Councilwoman Evans.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that Highway Report for December 2011 is approved.

RESOLUTION # 12

Water Report

Superintendent Powers gave the water report for December. Councilman Harman made the motion to approve, seconded by Councilman Hagen.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that Water Report for December 2011 is approved.

RESOLUTION #13

Zoning Report

The Code Enforcement Officer gave his report for December and said he would have his annual report for the next meeting. Councilman Hagen made the motion to accept the report, seconded by Councilman Skiba.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that Zoning Report for December 2011 is approved

RESOLUTION #14

Minutes

Supervisor Champlin asked for a motion to approve the December Minutes. Councilman Hagen made the motion, seconded by Councilman Skiba.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that minutes for December 2011 are approved.

RESOLUTION #15

Payment of Bills

Supervisor Champlin asked for a motion to approve payment of bills remaining from December and the regular January ones. Councilman Harman made the motion to approve, seconded by Councilman Hagen.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that payment of the bills as presented is approved.

Abstracts for December 2011 in the amounts of:

| | | | |
|---------|----------|---------|------------|
| General | Vouchers | 414-425 | \$ 9796.45 |
| Highway | Vouchers | 155-162 | \$ 3366.88 |
| Water | Vouchers | 153-157 | \$ 7130.40 |

Abstracts for January 2012 in the amounts of:

| | | | |
|---------|----------|------|------------|
| General | Vouchers | 1-19 | \$21698.56 |
| Highway | Vouchers | 1-6 | \$ 9228.49 |
| Water | Vouchers | 1-3 | \$ 9482.80 |

RESOLUTION #16

Year End Transfers

Supervisor Champlin asked for a motion to approve transfers to balance the 2011 budget.

Councilman Hagen made the motion to approve, seconded by Councilwoman Evans.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that transfers are approved.

RESOLUTION #17

Emergency Management plan Update

Supervisor Champlin showed the Board a copy of the updated plan. He explained it's use and asked for a motion to approve. Councilman Hagen made the motion to approve, seconded by Councilman Harman.

Adopted: Ayes –Champlin, Evans, Hagen, Harman, Skiba Nays – None

Resolves that the updated Emergency Management Plan is approved.

Supervisor Champlin asked if there was anything else.

Councilwoman Evans asked if it would be possible to put a sign outside the building as previously discussed and showed the Board examples of signs. The Board agreed they would like one. Supervisor Champlin asked Councilwoman Evans to work on it.

Councilman Skiba asked if anyone went to see the facility, offered by a resident, the Board discussed at an earlier meeting. Supervisor Champlin said not yet and asked Scott Storke if he had heard from the resident. Scott said the resident said to call. Supervisor Champlin asked if Councilman Skiba wanted to go. Councilman Skiba said yes, he would like to go during the day. Councilwoman Evans and Councilman Hagen said they want to go also. The Board agreed to go on Saturday, January 21st at 9:00 am. Scott Storke will call and set it up.

Alan Brind said he would like to see the agenda on the web site and asked how much has been spent on the Elam law suit. Supervisor Champlin said he could come in and look at the bills.

At 8:40 Councilman Hagen made the motion to adjourn, seconded by Councilman Harman.

Respectfully Submitted,

Mary Grundman
Town Clerk